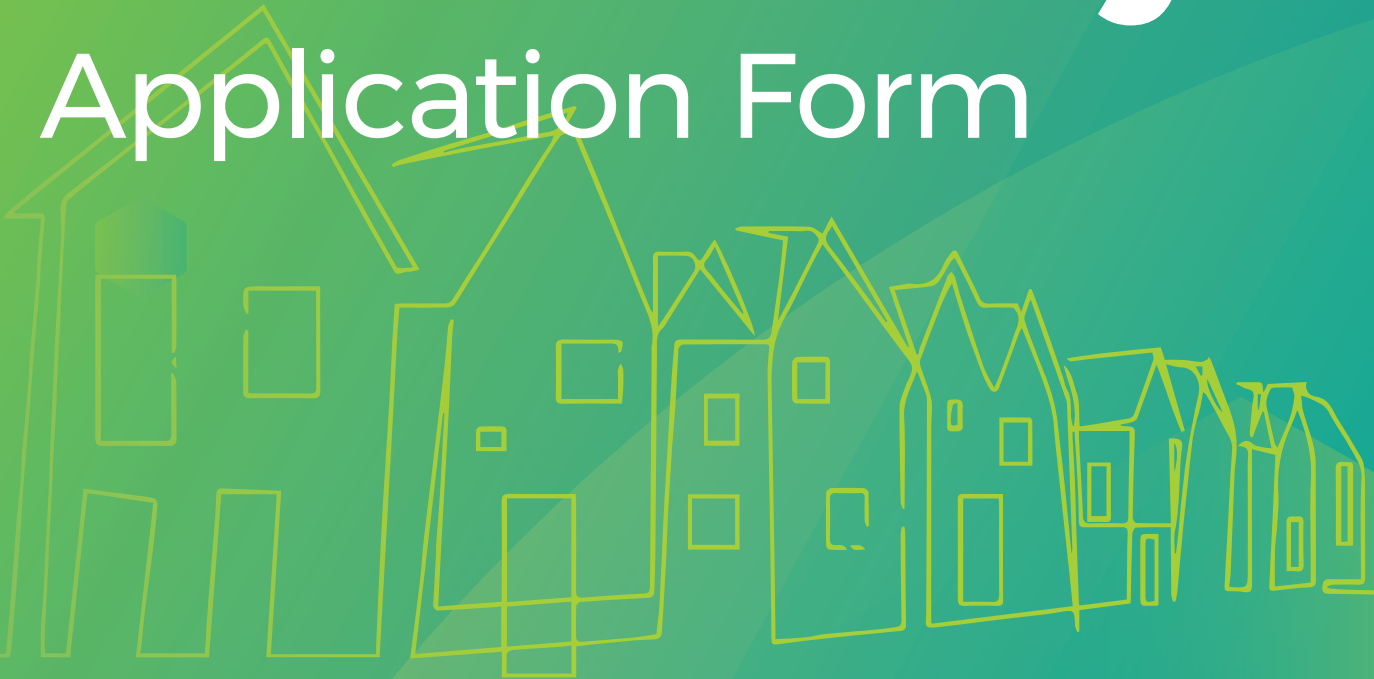




NORTH STAR

# Rent to Buy

## Application Form



# Rent to Buy

## Application form

### Confidential

**Date of enquiry** \_\_\_\_\_

**Name of applicant** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Tel no** \_\_\_\_\_

**Local authority** \_\_\_\_\_

This application form is intended for you to provide North Star Housing Group with all the information necessary to assist us with your Rent to Buy application. Please fill in all sections of the form as fully as possible.

**Please return to our advisor on site or post to**

Development Team  
North Star Housing Group  
Endeavour House,  
St Mark's Ct,  
Thornaby,  
Stockton-on-Tees  
TS17 6QN

### Important notice

The team at North Star Housing Group will ensure any information given in the application is treated with the strictest confidence. If you have any problems completing this form please ask for assistance. For our full privacy notice visit [northstarhg.co.uk](http://northstarhg.co.uk)

Applicant details will be passed to Homes England. We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information for the same purposes with other organisations which handle public funds.

The information may also be used for statistical surveys, which means we may pass this information, in confidence, to the Department of Environment and agencies working on our behalf.

## Section 1 – Current status

Are you a British or EU/EEA Citizen?

**You**

Yes  No

**Joint application**

Yes  No

If no, is your passport stamped with 'indefinite leave to remain'?

Yes  No

Yes  No

If no, when does your leave to remain end?

## Section 2 – About you and your family

**You**

Title (Mr/Mrs/Miss/Ms)

First name

Surname

Current address

Postcode

Home telephone

National Insurance number

**Joint application**

Title (Mr/Mrs/Miss/Ms)

First name

Surname

Current address

Postcode

Home telephone

National Insurance number

# Rent to Buy

## Application form

Work telephone

Work telephone

Mobile

Mobile

Email

Email

### People to be housed

Please give details of **everyone** who lives at your current address (including yourself) and of anyone not currently living with you but who would be housed with you.

Full name	Date of birth	Gender	Relationship to applicant	Does this person live with you now? Yes/No	Will this person be re-housed with you? Yes/No
<b>Yourself</b>					

Are any of the people listed as living with you pregnant?

Yes

No

If yes, who?

What date is the baby due?

Is any member of your household registered disabled? If yes, please give details

Yes

No

Is any member of your household a wheelchair user? If yes, please give details

Yes

No

Do you have any medical reasons for wanting to apply for a rent to buy property?  
If yes, please give details

Yes

No

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## Section 3 - About your present home

How would you describe your present home?

Bedsit

Flat

Bungalow

House

Maisonette

How would you describe your present home?

One

Two

Three

Four

Five

Do you share any facilities with other families/households?

Yes

No

If yes, please  
indicate which

Bathroom

Kitchen

Living Room

Bedroom

Do you share any facilities with other families/households?

Month

Year

Do you have to leave this home by any specific date?

Yes

No

# Rent to Buy

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Are you being asked/forced to leave this home? If yes, please give details

Yes

No

What is your current housing situation? (Please tick all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> A first time buyer      | <input type="checkbox"/> A housing association tenant              |
| <input type="checkbox"/> A council tenant        | <input type="checkbox"/> Renting from a private landlord           |
| <input type="checkbox"/> An owner occupier       | <input type="checkbox"/> In tied accommodation or renting with job |
| <input type="checkbox"/> A lodger                | <input type="checkbox"/> Staying with friends                      |
| <input type="checkbox"/> Temporary accommodation | <input type="checkbox"/> Staying with relatives                    |
| <input type="checkbox"/> Homeless                | <input type="checkbox"/> Other (please specify below)              |

If you are a tenant, please give the name and address of your landlord, including private, local authority and housing association landlords.

Are you on a housing association or council housing waiting list?

Yes

No

If yes, please state which and provide a reference number

**Why do you want to be re-housed in a rent to buy property? Please tick all that apply**

- |  |  |
|--|--|
| <input type="checkbox"/> Unable to afford accommodation on open market | <input type="checkbox"/> Living with friends             |
| <input type="checkbox"/> Better location                               | <input type="checkbox"/> Sharing living facilities       |
| <input type="checkbox"/> Need to receive/provide support               | <input type="checkbox"/> Overcrowded                     |
| <input type="checkbox"/> House too big                                 | <input type="checkbox"/> Threatened with eviction        |
| <input type="checkbox"/> General ill health/medical needs              | <input type="checkbox"/> To be nearer work               |
| <input type="checkbox"/> To be independent                             | <input type="checkbox"/> Suffer from harassment/nuisance |
| <input type="checkbox"/> Marital/relationship breakdown                | <input type="checkbox"/> Sleeping rough                  |
| <input type="checkbox"/> Have a tenancy of less than six months        | <input type="checkbox"/> Poor condition of property      |
| <input type="checkbox"/> Cannot afford present home                    | <input type="checkbox"/> Other (please state below)      |

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## Section 4 - About the home you want to buy

**Which towns/villages/counties do you wish to live in? Please be as specific as possible**

**Do you have a specific development in mind? If yes please give the development name**  Yes  No

**What is your second choice?**

**How many bedrooms do you need?**

- One       Two       Three       Four       Five

**How soon do you want to move?**

- 1 month       3 months       6 months       1 year       2 years

# Rent to Buy

## Application form

### Section 5 - About your financial situation

We cannot assess your application unless you fully complete this section.

#### Financial/Employment information

Please give the name and address of your employer(s).

##### You

Name and address of employer

Job title

How long have you worked there?

How much do you earn per year before tax and deductions?

How much do you take home each month?

Do you have any other regular income?

Yes  No

If yes, please give details

##### Joint application

Name and address of employer

Job title

How long have you worked there?

How much do you earn per year before tax and deductions?

How much do you take home each month?

Do you have any other regular income?

Yes  No

If yes, please give details



**Are you in receipt of any specific benefits or pensions?**

You	Monthly amount	Joint applicant	Monthly amount
State Pension	£	State Pension	£
Private Pension	£	Private Pension	£
Job Seekers Allowance	£	Job Seekers Allowance	£
Income Support	£	Income Support	£
Invalidity Benefit	£	Invalidity Benefit	£
Sickness Benefit	£	Sickness Benefit	£
Widows Pension	£	Widows Pension	£
Attendance Allowance	£	Attendance Allowance	£
Mobility Allowance	£	Mobility Allowance	£
Child Benefit	£	Child Benefit	£
Other benefits (please list)	£	Other benefits (please list)	£
1.	£	1.	£
2.	£	2.	£

**Do you have a deposit or sufficient money which will assist in the purchase of a property?  
(E.g. for legal fees, surveyors' fees, etc)**

Yes  No

If yes, please tell us the amount

£

Can you obtain this money immediately?  Yes  No

If no, how long will it take to obtain the money?

**Do you currently have a mortgage?**  Yes  No

**Have you ever had a mortgage?**  Yes  No

If yes, with which lender?

# Rent to Buy

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Have you ever had any arrears of rent/mortgage?

Yes

No

If yes, please tell us the amount

£

What arrangements were made or are in place to pay off the arrears?

Have you ever been refused a mortgage?

Yes

No

If yes, what was the reason?

Have you ever had a property repossessed, been declared bankrupt, have any outstanding CCJs or been refused credit?

Yes

No

If yes, please give details

## Your application

Are you or any member of your household related to any existing member of North Star Housing Group or a member of the board?

Yes

No

(Schedule 1 Housing Act 1996 imposes certain restrictions upon whom North Star Housing Group may house).

If yes, please specify



# Rent to Buy

## Application form

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### Section 6 - General information

How did you hear about the property/properties?

- |  |   |
|--|---|
| <input type="checkbox"/> Sign board  | <input type="checkbox"/> Rightmove.co.uk              |
| <input type="checkbox"/> North Star Housing Group website                      | <input type="checkbox"/> Council housing department   |
| <input type="checkbox"/> Friends   | <input type="checkbox"/> Facebook                     |
| <input type="checkbox"/> Employer  | <input type="checkbox"/> Help to Buy website          |
| <input type="checkbox"/> Newspaper advert/article (please specify paper below) | <input type="checkbox"/> Other (please specify below) |

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## Section 7 - Ethnic origin of applicants

### You

#### White

- British
- Irish
- Other

#### Mixed

- White & Black Caribbean
- White & Black African
- White & Asian
- Other

#### Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Other

#### Black or Black British

- Caribbean
- African
- Other

#### Chinese or other ethnic group

- Chinese
- Other

### Joint application

#### White

- British
- Irish
- Other

#### Mixed

- White & Black Caribbean
- White & Black African
- White & Asian
- Other

#### Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Other

#### Black or Black British

- Caribbean
- African
- Other

#### Chinese or other ethnic group

- Chinese
- Other

# Rent to Buy

## Application form

### Section 8 - Declaration

The details on this form are true to the best of my knowledge. I am agreeable to North Star Housing Group checking my tenancy record with my landlord, bank/building society and credit reference agency.

I understand that where a reservation fee is payable, this is not refundable should the sale not proceed but will be used to offset abortive administration costs incurred by North Star Housing Group.

We must protect the public funds we handle and so we may use the information you have provided us on this form to prevent and detect fraud. We may also share this information for the same purposes, with other organisations which handle public funds.

The information may also be used for statistical surveys, which means we may pass this information, in confidence, to agencies working on our behalf.

**Your  
signature**

**Joint  
application  
signature**

**Date**

**Date**



**NSHG ref** \_\_\_\_\_

**Date received** \_\_\_\_\_

## North Star

North Star bring together the skills, resources and values of Endeavour, Teesdale and Darlington Housing Associations.

We are a strong organisation with a clear vision of what we want to achieve for the people who live in our region – creating homes, building futures.

## GET IN TOUCH


 [DEVGROUP@northstarhg.co.uk](mailto:DEVGROUP@northstarhg.co.uk)

 [www.northstarhg.co.uk](http://www.northstarhg.co.uk)

 [@northstarhg](https://twitter.com/northstarhg)

 [/NorthStarHG](https://www.facebook.com/NorthStarHG)

 [northstar\\_hg](https://www.instagram.com/northstar_hg)

 03000 11 00 11

### Access Services Online

[www.mynorthstar.online](http://www.mynorthstar.online)

### Visit / Write:

Development Team  
North Star Housing Group Endeavour House, St Mark's Ct,  
Thornaby, Stockton-on-Tees TS17 6QN

Please note that all calls to our Customer Services Team are monitored and recorded.

Please note our Teesdale office in Barnard Castle is by appointment only.